

NetSuite 001-001 (Log-In)_How-To

OVERVIEW: Each Agency/Food Bank/Soup Kitchen must log in to utilize the new portal.

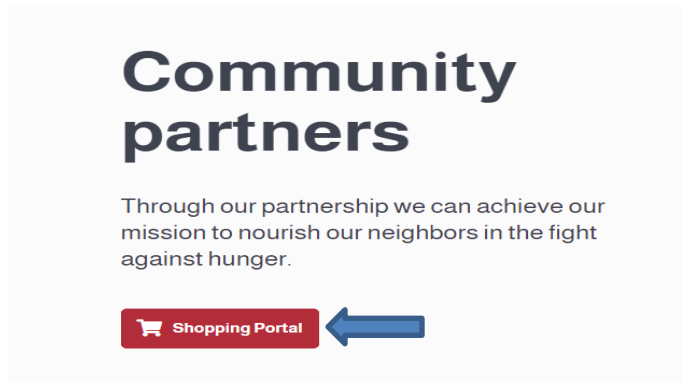
- **Additional Resources:** Video Walkthrough Titled 001-001 Agency Training Log-In”

I. PROCEDURE: (Logging-in)

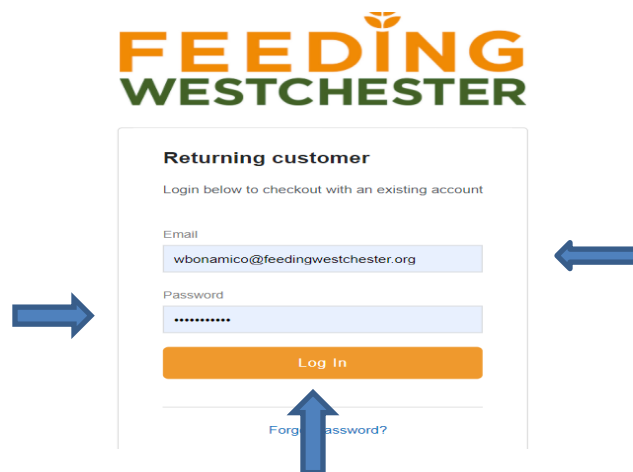
1. Go to www.feedingwestchester.org
 - a. In upper right-hand corner, click on Partner Portal.



- b. In center of page, slightly to left, click on Shopping Portal



- c. Enter email associated with your feeding Westchester account.
- d. Enter password.
- e. Click Log In.



Note: *** Please pay Special Attention to the Message Board as anything Feeding Westchester deems Important for you to know will be there***

Message Board

IMPORTANT

Thursday 10/15

Welcome to the new Online Ordering System